

**Objective of the  
Arlington Heights Police Department  
Citizen Police Academy**

The objective of this program is to develop a community understanding of the mission values and operations of the Police Department. To achieve this goal, the Citizen Police Academy was created to exclusively allow the citizens and business leaders of Arlington Heights an opportunity to experience the day-to-day operations of their community's Police Department.

The academy offers hands-on experiences and insights into the nature of police services in Arlington Heights and is designed around an eleven-week curriculum meeting once a week in a night class setting.

The program includes classroom training, open discussions, multi-media presentations, demonstrations, practical exercises, and hands-on firearms familiarization through qualification on the police department firing range.

Upon completion of the program, students will be able to demonstrate an understanding of the goals, values and operational objectives of the Police Department that serves the community in which they live and work. At the completion of the program, students will be awarded certificates of attendance in a graduation ceremony held in the Arlington Heights Village Hall.

It is the hope of the Arlington Heights Police Department that students graduating from the Citizens Police Academy will develop a clear understanding of police services, assist the department in community relations and advocate in support of police sponsored activities and programs in Arlington Heights.

**The Citizen Police Academy is an 11-week program held once a week during a three hour night class at the Arlington Heights Police Department. The Academy is offered exclusively to residents and business leaders of Arlington Heights in spring and fall sessions.**

**COURSE TOPICS COVERED:**



- Officer Selection & Training
- Police Facility Tour
- Patrol Operations
- Tour of 911 Center
- Traffic Laws
- Accident Investigation
- D.U.I. Law & Procedure  
Impaired Driver Demonstration
- Criminal Investigations
- Juvenile Law & Juvenile Court System
- Drugs & Narcotics
- Financial Crimes
- Gang Crimes
- School Resource Officers
- Domestic Violence/Victim Services
- Crime Scene Technicians
- Evidence Collection
- The Court System
- Police Pursuits & Traffic Stop Scenarios
- M.C.A.T. / Death Investigation
- N.I.P.A.S. Operations
- Use of Force
- Weapons Qualifications
- Crime Prevention

**ARLINGTON HEIGHTS  
Citizen Police Academy  
(Application)**

Name: \_\_\_\_\_  
Last First Middle

Date of Birth: \_\_\_\_\_

Social Security #: \_\_\_\_\_

Address: \_\_\_\_\_  
Street

City State Zip Code

Phone Number: Home: \_\_\_\_\_  
Work: \_\_\_\_\_

In case of emergency contact:

\_\_\_\_\_  
Name & Relationship/Telephone #

Driver's License Number: \_\_\_\_\_  
State: \_\_\_\_\_

Class: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Is your Driver's License valid? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you ever been arrested for anything other than a traffic offense? Yes \_\_\_\_\_ No \_\_\_\_\_

If Yes, explain where, when and disposition:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Place of Employment: \_\_\_\_\_

Address: \_\_\_\_\_  
Street

City State Zip Code

Occupation: \_\_\_\_\_

I certify that all statements made on this application are true and complete. I certify that I am at least 21 years of age and agree to allow the Arlington Heights Police Department to conduct a background check prior to my participation in the Citizen Police Academy. I agree and understand that any deliberate misstatement or omission of material facts may disqualify me to attend the Citizen Police Academy. My signature below acknowledges my understanding and agreement with the material provided.

\_\_\_\_\_  
Signature Date

**Mailing Information on back page** →



**Mail Completed Application to:**

Village of Arlington Heights  
Police Department  
200 East Sigwalt Street  
Arlington Heights, IL. 60005

Attn: Officer Robert Kostka  
Community Services Bureau



**MISSION STATEMENT**

*The Arlington Heights Police Department will achieve excellence in policing by protecting, serving, and partnering with our community.*

**VALUE STATEMENT**

- *We place our highest value on the preservation of human life and the prevention of crime.*
- *We will maintain ongoing collaborative relationships with community partners to identify and address shared concerns.*
- *We will protect the rights of individuals by upholding the laws of the Constitution in an impartial and unbiased manner.*
- *We strive for excellence in the quality of our work. We recognize the need to be dynamic in meeting the community's changing needs. Each employee is given the opportunity to develop and grow.*
- *We hold ourselves to the highest standards and are accountable for actions both personally and as an organization.*
- *We have set measurable performance goals, which support the priorities of the Village. We are given the necessary authority, training and resources to enable us to achieve these goals.*

**ARLINGTON HEIGHTS  
POLICE DEPARTMENT**

*Citizen Police Academy*



**Chief of Police  
Gerald S. Mourning**

**Citizen Police Academy Director**

Officer Robert Kostka  
Community Services Bureau  
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E-Mail: rkostka@vah.com