

Kristina M. Kovarik  
Mayor

DEPARTMENT OF POLICE

Robert D. Jones  
Chief of Police



The Village of  
Gurnee



100 North O'Plaine Road, Gurnee, Illinois 60031-2630  
Administration 847.599.7050 Administration Fax 847.244.8678  
Non-Emergency 847.599.7000 Non-Emergency Fax 847.244.8690  
www.gurnee.il.us

February 6, 2009

Sandra [REDACTED]  
[REDACTED] North Delany Road  
Gurnee, Illinois 60031

Dear Sandra,

**Congratulations!** You have been selected as one of the next group of citizens to attend the Gurnee Police Department's Citizen Police Academy. Information regarding the class is as follows:

**DATES:** February 19, 2009  
**TIME:** 7:00 p.m. – 10:00 p.m.  
**Please try to arrive early on the first night of class.**

**PLACE:** Gurnee Police Department Community Room

**Please park on the southeast side of the building utilizing the parking spaces on the east side of the lot as much as possible.**

Classes will be held each Thursday evening for a 13-week period. To receive a Certificate of Completion for this program you must be able to attend at least 10 of the 13 sessions.

If you find you will not be able to attend after all, or if you have any questions, please contact Deputy Chief Terri Kincaid of the Gurnee Police Department as soon as possible, as we have established a waiting list of participants.

We appreciate your interest and believe you will find this to be a unique educational experience. We are looking forward to seeing you on February 19, 2009.

Sincerely,

Terri Kincaid  
Deputy Police Chief

847-599-7050  
e-mail: [TerriK@police.gurnee.il.us](mailto:TerriK@police.gurnee.il.us)

TK:jc