



**The Village of
Gurnee**
DEPARTMENT OF POLICE



Kristina M. Kovarik
Mayor

100 N. O'Plaine Road, Gurnee, Illinois 60031
Administration 847.599.7050 Administration Fax 847.244.8678
Non-Emergency 847.599.7000 Non-Emergency Fax 847.244.8690

Robert D. Jones
Chief of Police

MARGIE ██████████
██████████ FULLER ROAD
GURNEE, ILLINOIS 60031

JANUARY 4, 2008

Dear Margie,

You had previously expressed interest in attending the Gurnee Citizen Police Academy. The next class is scheduled from FEBRUARY 21, 2008-MAY 22, 2008. Classes will be held on Thursday evenings from 7:00 - 10:00 p.m. at the Gurnee Police Department. (There will be no class the week of March 24th due to Spring break).

We are currently sending out applications to the next group of citizens on our waiting list. If you are still interested, please complete the enclosed application and return it to the Gurnee Police Department, attention Deputy Chief Kincaid.

If you are unable to attend the Citizen Police Academy on these dates, please check the appropriate box below and return in the same manner. We would appreciate a response no later than JANUARY 25, 2008 as we are in the process of finalizing our class roster.

After review of applications of those interested, you will receive a confirmation letter containing further information regarding the class.

I would like to thank you again for your interest in our Citizen Police Academy. If you should have any questions, please contact me at 847-599-7050, or e-mail me at TerriK@police.gurnee.il.us.

Sincerely,

Terri R. Kincaid
Deputy Police Chief

UNABLE TO ATTEND, PLEASE KEEP ME ON THE WAITING LIST FOR FUTURE CLASSES. PLEASE UNDERSTAND THAT IF YOU CHOOSE TO WAIT , YOUR NAME WILL GO TO THE BOTTOM OF THE LIST.

UNABLE TO ATTEND, PLEASE REMOVE ME FROM THE LIST.

PLEASE NOTE :

IF NO RESPONSE IS RECEIVED BY THE DUE DATE LISTED ABOVE, IT WILL BE ASSUMED YOU ARE NOT ABLE TO ATTEND AND YOUR NAME WILL BE REMOVED FROM THE WAITING LIST.